

PRODUCTION PLANNER

The Production Planner is an integral part of TGW's production scheduling, organization, and order processing functions. The Production Planner reports to the Planning Manager and will work at the direction of the Lead Production Planner to assign work to assembly workcenters, release orders based on component availability, maintain item master data, monitor and report task list status, and maintain item master data. Engineering Change and Non-Conformance Report processing are also a key functions.

TASKS

- Assign Pick List to assembly workcenters
- Review item availability and determine order release for production jobs and parts orders
- Monitor new items list and maintain item master data as needed
- Inform Lead Production Planner of scheduling problems and suggest corrective action
- Process engineering changes, non-conformance reports, and customer order changes
- Create and schedule manufacturing orders in an MRP environment
- Communicate daily to members of the Operations Team regarding order status
- Review and maintain reorder settings as directed
- Other duties and functions as assigned

REQUIREMENTS

- 3-5 Years experience in Production or Materials Planning, or similar, in an MRP/ERP environment
- Associate's or Bachelor's Degree in relevant field preferred.
- Strong computer skills and ability to navigate MRP system(s)
- Ability to multi-task in a dynamic fast paced environment
- Detail oriented
- Data analysis capabilities
- Intermediate to advanced Microsoft Excel skills
- SAP Experience preferred

WE OFFER

We're a global company that's driven by common values: we are results oriented; we think and act proactively; we are open-minded; we act responsibly.

We're looking for people who strive to learn more, think outside the box, and are excited about new technologies and global opportunities!

TGW is an equal opportunity employer.

Your contact person
for this job opening:

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